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# FISCAL LAW NGPEC TRAINED



Hosted by  
The Human Resources Office and the USPFO

The course addresses current fiscal law issues confronting the Army National Guard and meets the mandatory training requirements for refresher training now required every three years.

**ATTENDEES:** This workshop is provided for those personnel assigned within the Army or Air National Guard with responsibility of managing and certifying federal funds. This course is open initially for members of the Michigan National Guard. As the class date nears if the class quota has not been met, the course will be open to members of other states.

**WHERE & WHEN:** The course will be held in the auditorium of the Ft. Custer Education Center, Building 2900 (FCEC), Ft. Custer, MI. Training dates are **5 - 7 June 2012.** **Please see course MOI for Per Diem and travel details.**

**COURSE TIMES:** Class will begin promptly at 0800 every morning.

## **ATTENDEE REGISTRATION:**

Army Guard personnel must be entered into **ATRRS** in order to attend this class. Individuals must also complete an SF 182 and submit to the HRO office, ATTN: Mrs. Rose Barner or SFC Patricia Weir.

Air Guard personnel may register by sending an email to [rose.barner@us.army.mil](mailto:rose.barner@us.army.mil). Email must include your full name; last four of your SSN; duty position; Civilian/Military pay grade and military/government email address.



POC is [patricia.weir@us.army.mil](mailto:patricia.weir@us.army.mil)



DEPARTMENT OF THE ARMY AND THE AIR FORCE  
MICHIGAN NATIONAL GUARD JOINT FORCE HEADQUARTERS  
3423 North Martin Luther King Boulevard  
Lansing, MI 48906

NGMI-HRO-TM

7 October 2011

MEMORANDUM FOR Michigan National Guard Full-time Employees

SUBJECT: Fiscal Law (NGRMFL-101)

1. The Human Resources Office and the USPFO will be sponsoring a National Guard Professional Education Center (NGPEC) Trained Workshop for Fiscal Law, Course Number: NGRMFL-101, Class 306, from **4-8 June 2012** at the Fort Custer Education Center, Augusta, MI. The course addresses current fiscal law issues confronting the Army National Guard and meets the mandatory training requirements for refresher training now required every three years.
2. AUDIENCE: This workshop is provided for those personnel assigned within the Army or Air National Guard with responsibility of managing and certifying federal funds.
3. UNIFORM: Duty uniform for dual status and business casual for non-dual status civilian employees.
4. ATTENDEES: Any full-time employee of the Michigan National Guard. This course is open initially for members of the Michigan National Guard. As the class date nears if the class quota has not been met, the course will be open to members of other states.
5. REGISTRATION:
  - a. Army personnel *must be entered into ATRRS* in order to attend this class.
  - b. Registration will be accomplished by completing the attached SF 182. Completed SF 182's will be accepted through 28 May 2012. Attendees will complete sections A-C of the SF 182 and ensure that their immediate supervisor has signed in block 1d. SF 182's will be accepted via e-mail. Scan and email approved SF 182's to [rose.barner@us.army.mil](mailto:rose.barner@us.army.mil).
  - c. Air Guard personnel may register by sending an email to [rose.barner@us.army.mil](mailto:rose.barner@us.army.mil). Email must include your full name; last four of your SSN; duty position; Civilian/Military pay grade and military email address.
  - d. All course materials will be provided. Registration/Sign-in will take place from 0730-0800 for all attendees. Class will begin promptly at 0800.
6. TRAVEL & PER DIEM: Students may create their authorization in DTS any time after securing a reservation in ATRRS.
  - a. Individuals traveling more than 50 miles may submit travel requests through DTS.

NGMI-HRO-TM

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- b. This MOI, a copy of your ATRRS confirmation and a copy of your signed (approved) SF 182 needs to be uploaded in DTS as supporting documentation for this event.
  - c. Authorized TDY dates are **4-7 June 2012**. Travel days are **Monday 4 June 2012** and Friday 8 June 2012.
  - d. Chargeable quarters are available and directed at the Ft. Custer Education Center, Augusta, MI. Room rates are in accordance with your rank. For reservations, please call (269) 731-6134/6126 or email [NGMIFCECReservations@ng.army.mil](mailto:NGMIFCECReservations@ng.army.mil). A Statement of non-availability must be obtained if you are unable to obtain a room at the FCEC. Additionally, those commuting daily by POV will only be authorized one round trip for the duration of the course through submission of a local voucher. Rations are not available.
7. Point of contact for this event is SFC Patricia M. Weir at (517) 481-7689.

FOR THE HUMAN RESOURCE OFFICER:



WILLIAM J. ARCHER  
CPT, AG, MIARNG  
Supervisory HR Specialist